

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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CA16 6YB

## PROPERTY COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON MONDAY 11<sup>TH</sup> FEBRUARY 2019 at 7.15pm

### Present:

Cllr Mrs Anderton (**Vice Chair**)  
Cllr Connell  
Cllr Mrs Dixon-Dougherty (*Deputy Mayor ex officio*)  
Cllr Dougherty (**Chair**)  
Cllr Hayes  
Cllr Pape  
Cllr H Potts  
Cllr Rooke (*Mayor ex officio*)

### Also in attendance:

Cllr Chalmers  
Cllr Miss Hutchinson  
Cllr Stephenson

### PR1/02/19 Apologies for Absence

Apologies for absence were received from Cllr F Potts in respect of this meeting.

### PR2/02/19 Declarations of Interest

Cllr Connell declared a personal interest in relation to any agenda items that relates to Cumbria County Council and Eden District Council. Cllr Mrs Dixon – Dougherty declared a personal interest in relation to any item on the agenda that relates to the Environment Agency.

### PR3/02/19 Actions from the Previous Minutes

There were no outstanding actions from the previous minutes in respect of this meeting.

### PR4/02/19 Chairman's Report

There was no Chairman's Report in respect of this meeting.

### \*PR5/02/19 East Cloisters: PF&K Office Closing

The Clerk advised that she had been informed that PF&K's office closed on Thursday. No formal notification has yet been received from PF&K. The future letting of the property was discussed and it was **RECOMMENDED** that the property would be let on a 12 month lease with a 3 month notice period by sealed bid to allow the property to be utilised should the Council need to move out of the Moot Hall for any future building works.

### PR6/02/19 Councillors' reports and items for future agendas

Cllr Stephenson stated that the entrance to the Public Hall could do with cleaning and the lettering painting so that it stood out more.

### PR7/02/19 Date of the Next Meeting

Councillors noted that the next meeting of the Property Committee will be held in the Moot Hall on **Monday 11<sup>th</sup> March 2019 at 7.45pm** (or upon the rising of the Planning and General Purpose Committee).

**There being no further business the meeting closed at 7.30pm.**

\*Amended Agenda 07/02/2019

### ACTIONS

Clerk

ALL

AT THE COUNCIL MEETING ON: **WEDNESDAY 20<sup>TH</sup> FEBRUARY 2019**

THE CHAIRMAN OF THE MEETING WAS AUTHORISED BY THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR BEING A TRUE AND ACCURATE RECORD:

Cllr Mark Dougherty

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