

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Caroline Dodgeon: Town Clerk  
Telephone: 017683 51177  
Email: [clerk@applebytown.org.uk](mailto:clerk@applebytown.org.uk)  
Facebook: Appleby-in-Westmorland  
Twitter: @applebycouncil



[www.applebytown.org](http://www.applebytown.org)

Town Clerk's Office  
Moot Hall  
Boroughgate  
Appleby-in-Westmorland  
Cumbria  
CA16 6YB

## PLANNING AND GENERAL PURPOSE COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON MONDAY 14<sup>TH</sup> JANUARY 2019 at 7.15pm

### Present:

Cllr Connell  
Cllr Hayes (**Vice Chair**)  
Cllr Pape  
Cllr Rooke (*Mayor ex officio*)  
Cllr Stephenson

### Also in attendance:

Cllr Mrs Anderton  
Cllr F Potts  
Cllr H Potts

### P1/01/19 Apologies for Absence

Apologies for absence were received from Cllr Chalmers, Cllr Mrs Dixon-Dougherty, Cllr Dougherty and Cllr Miss Hutchinson in respect of this meeting.

### ACTION

Clerk

### P2/01/19 Declarations of Interest

Cllr Connell declared a personal interest in relation to any item on the agenda that relates to Cumbria County Council and Eden District Council.

### P3/01/19 Actions from the Previous Minutes

There were no outstanding actions from the previous minutes.

### P4/01/19 Planning Applications

The Committee **supported** the application detailed below:

#### [18/0962](#)

#### APPLICATION

Various tree works  
DOUGLAS HOUSE BONGATE APPLEBY-IN-  
WESTMORLAND CA16 6HW

#### [18/0979](#)

#### APPLICATION

Listed Building consent for the retrospective application for the conversion of two bedroom flat into one bedroom flats.  
1 TUFTON MEWS APPLEBY-IN-WESTMORLAND CA16 6XA

#### [18/0978](#)

#### APPLICATION

Retrospective application for conversion of two bedroom flat into two one bedroom flats.  
1 TUFTON MEWS APPLEBY-IN-WESTMORLAND CA16 6XA

Clerk

### P5/01/19 Planning Decisions

The Committee noted the planning decisions listed below.

#### [18/0832](#)

#### GRANTED

Listed Building  
Listed building consent for repairs to roof, leadwork and stonework internal tanking system.  
NORTH LODGE BOROUGHGATE APPLEBY-IN-  
WESTMORLAND CA16 6XH

#### [18/0855](#)

#### GRANTED

Outline Application  
Outline application for one dwelling with all matters reserved  
10 COLBY LANE APPLEBY-IN-WESTMORLAND CA16 6RJ

#### [18/0929](#)

#### [18/0839](#)

#### GRANTED

Listed Building  
Listed building consent to demolish and replace existing rear conservatory.  
11 DOOMGATE APPLEBY-IN-WESTMORLAND CA16 6RB

#### [18/0814](#)

#### GRANTED

Listed Building  
Listed building consent for chimney replacement  
42 BOROUGHGATE, APPLEBY-IN-  
WESTMORLAND, CA16 6XG  
Royal British Legion

GRANTED  
Full Application  
Retrospective application for an extension of residential accommodation into domestic storage space on ground floor  
TUDOR HOUSE DOOMGATE APPLEBY-IN-WESTMORLAND CA16 6RB

**P6/01/19 Chairman's report**

There was no Chairman's Report in respect of this meeting.

**P7/01/19 Community Asset: Appleby Library**

Cllr Stephenson said that whilst there seemed to be no plans from the County Council to close or reduce the library service, budgets continue to be squeeze and it may become a possibility in the future. The library building is in an excellent central location and should be kept for community use. To help ensure that it remains available for community use it was **RECOMMENDED** that the Council apply to Eden District Council to list the building as an asset of community value.

**Property  
Manager**

**P8/01/19 Council Policies**

It was **RECOMMENDED** that the policies detailed below be approved and the Mayor authorised to sign them at the Council meeting to be held on Wednesday 23<sup>rd</sup> January 2019.

- |   |  |
|---|--|
| <ul style="list-style-type: none"><li>• Health and Safety</li><li>• Privacy Policy</li><li>• Data Protection</li><li>• Document Retention Policy</li><li>• Freedom of Information</li></ul> | <ul style="list-style-type: none"><li>• Equality and Diversity</li><li>• Media</li><li>• Community Engagement</li><li>• Fire Safety Policy</li></ul> |
|---|--|

**P9/01/19 Eden District Council: Public Path Diversion Order (No2) 2015: Cross Croft, Appleby (Footpath 303028)**

It was noted that the notice of confirmation for the above public path order together with the order had been received from Eden District Council. The order can into force on 12<sup>th</sup> December 2018.

**P10/01/19 Eden District Council: Local Enforcement Plan**

It was noted that Eden district Council has prepared a Local Enforcement Plan in adherence with the National Planning Policy Framework. A copy of which has been circulated to Councillors and is also available using the following link <https://www.eden.gov.uk/planning-and-building/planning/planning-control-breaches/planning-enforcement-plan/>.

**P11/01/19 Cumbria Association of Local Councils: Buckingham Palace Garden Party Nomination**

It was **RECOMMENDED** that Cllr and Mrs Pape be nominated to be entered into the draw for an invitation to a garden party at Buckingham Palace on Tuesday 21<sup>st</sup> May 2019 as they had been unable to be nominated whilst in office due to other commitments.

**P12/01/19 Councillors' reports and items for future agendas**

Cllr Connell advised that he was going to suggest to Eden district Council that the two Appleby wards be known as Appleby Town and Appleby Bongate as there had been some confusion in recent media reports. Cllr Stephenson advised that there are now 8 posts needing replacement on Boroughgate and it was making the town look uncared for. The Clerk advised that the matter had been reported on numerous occasions. Cllr Stephenson asked whether the fact that the town was a heritage action zone could be used to exert some influence on Eden District council to get the repairs done in a timely manner. It was **RECOMMENDED** Cllr Hayes be the Council's representative on the new HAZ committee.

**Mr Adrian  
Banford**

**P13/01/19 Date of the Next Meeting**

Councillors noted that the next meeting of the Planning and General Purpose Committee would be held in the Moot Hall on **Monday 11<sup>th</sup> February 2019 at 7.15pm** or upon the rising of the Finance Committee.

**ALL**

**There being no further business the meeting closed at 7.45pm.**

AT THE COUNCIL MEETING ON: **WEDNESDAY 23<sup>TH</sup> JANUARY 2019**  
THE COMMITTEE CHAIRMAN WAS AUTHORISED BY  
THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM  
THEIR BEING A TRUE AND ACCURATE RECORD:

**Cllr Gareth Hayes**