

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Caroline Dodgeon : Town Clerk  
Telephone : 017683 51177  
Email:clerk@applebytown.org.uk  
Facebook: Appleby-in-Westmorland  
Twitter: @applebycouncil



www.applebytown.org

Town Clerk's Office  
Moot Hall  
Boroughgate  
Appleby-in-Westmorland  
Cumbria  
CA16 6YB

## PROPERTY COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON MONDAY 8<sup>TH</sup> APRIL 2019 at 7.10pm

### Present:

Cllr Connell  
Cllr Mrs Dixon-Dougherty (*Deputy Mayor ex officio*)  
Cllr Hayes  
Cllr Pape  
Cllr H Potts  
Cllr Rooke (*Mayor ex officio*)

### Also in attendance:

Cllr Miss Hutchinson

It was agreed unanimously that Cllr Mrs Dixon-Dougherty would Chair the meeting in the absence of both the Chair and Vice Chair.

### PR1/04/19 Apologies for Absence

Apologies for absence were received from Cllr Mrs Anderton, Cllr Dougherty and Cllr F Potts in respect of this meeting.

### PR2/04/19 Declarations of Interest

Cllr Connell declared a personal interest in relation to any agenda items that relates to Cumbria County Council and Eden District Council.

### PR3/04/19 Actions from the Previous Minutes

There were no outstanding actions from the previous minutes in respect of this meeting. The Clerk noted that the growth of willows on the river bank had not been included on the agenda of the Planning and General Purpose Committee as requested. This would be included on the next agenda.

### PR4/04/19 Chairman's Report

There was no Chairman's Report in respect of this meeting.

### PR5/04/19 New Fair Licence

The Clerk advised that the lease for Fair Hill does not align with the licences for the other sites used during the Fair. It was therefore **RECOMMENDED** that the time vehicles were permitted on the site on Thursday morning be changed from 6am to 4am. This will align the lease with the licences of the other sites. It was also **RECOMMENDED** that the cost of the lease be increased by 5% in line with the same increase in this year's Precept.

### PR6/04/19 Heritage Action Zone Project: Grant Applications

The Clerk advised that grant application packs had recently been received from the Heritage Action Zone project for the external refurbishment of the High and Low Crosses, The cloisters and the front of Market Arcade / Public Hall. The Property and Services Manager is focussing on the High and Low Crosses initially.

### PR8/04/19 Councillors' reports and items for future agendas

Cllr Connell advised that a hole made near Jubilee Car Park before Christmas by Cumbria County Council Highways Department to assist with drainage issues would be repaired before Horse Fair. Cllr Hayes advised that Kirkby Stephen Library had changed to an automated system.

### ACTIONS

Clerk

Councillors noted that the next meeting of the Property Committee will be held in the Moot Hall on **Monday 13<sup>th</sup> May 2019 at 7.45pm** (or upon the rising of the Planning and General Purpose Committee).

ALL

There being no further business the meeting closed at 7.30pm.

AT THE COUNCIL MEETING ON: **WEDNESDAY 17<sup>TH</sup> APRIL 2019**

THE CHAIRMAN OF THE MEETING WAS AUTHORISED BY THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR BEING A TRUE AND ACCURATE RECORD:

A handwritten signature in blue ink, appearing to read 'J.B. O'Connell', is written over a horizontal line.