

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Telephone: 017683 50177 Ex 3
Email: clerk@applebytown.org.uk
Facebook: Appleby-in-Westmorland
Twitter: @applebycouncil



Town Clerk's Office
Moot Hall - Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD ON WEDNESDAY 23RD NOVEMBER 2022 at 7.00pm At the Moot Hall

Present:

Mayor:	Cllr Hayes	
Deputy Mayor:	Cllr Stephenson	
Councillors:	Cllr Anderton	Cllr Heap
	Cllr Chalmers	Cllr Kemp
	Cllr Connell	Cllr Pape
	Cllr Curley	Cllr Rooke

Also in attendance: Town Clerk, Clerk's Assistant, Rev Roger Collinson (Mayor's Chaplain), Andrew Keough (Herald), 1 Member of the Public, Mr Michael Lamb

Rev Roger Collinson opened the meeting with a Prayer. Cllrs Hayes and Pape paid tribute to Cllr Hugh Potts, who sadly passed away on the 11th November and a minute's silence was held.

PART ONE

C1/11/22 Apologies for Absence

Apologies received from Cllr Davidson prior to the meeting, but not acknowledged at the meeting. Long term absence from Cllr F Potts was noted.

C2/11/22 Declarations of Interest

Cllr Connell declared a personal interest in any items on the agenda that relate to Cumbria County Council and Eden District Council.

C3/11/22 Minutes

Council:

It was **RESOLVED** to authorise the Chairman of the meeting to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 26th October 2022** as a true and accurate record and the Council to approve any resolutions. Recommendations and resolutions approved unanimously.

Committees:

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 14th November 2022** as a true and accurate record and the Council to approve any recommendations. Recommendations and resolutions approved unanimously.

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Planning & General-Purpose Committee** held on **Monday 14th November 2022** as a true and accurate record and the Council to approve any recommendations. Recommendations and resolutions approved unanimously.

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Property Committee** held on **Monday 14th November 2022** as a true and accurate record and the Council to approve any recommendations. Recommendations and resolutions approved unanimously.

C4/11/22 Public Participation

Questions to be received from the public.

- (a) Mr Michael Lamb, the new proprietor of the Riverside Café on the Sands, made representation to Council regarding the erosion of the riverbank wall at his property and his desire to erect a wall to

ACTION

Clerk

Cllr Hayes

Cllr Davidson

Cllr Stephenson

Cllr Anderton

protect the building. Cllr Stephenson advised Mr Lamb that the correct course of action was to channel this request via EDC's Planning department, who would then contact any other appropriate agencies, for example, The Environment Agency. He also advised Mr Lamb to inspect the Title Deeds to check the boundary of his property.

b) County and District Councillors Reports

County Council Report:

The County Council Report from Cllr Connell was received and noted. Cllr Connell reported that:

- The Cabinet for the Westmorland & Furness Shadow Authority is currently working on the details of its 2023-24 budget to be presented to the full shadow Council on 7 March 2023.
- Some of the County Council's work is currently devolved to Local Committees that correspond to the District Council boundaries. It is expected that there will be a similar arrangement, possibly with a different name, such as Local Partnership Boards. We can expect that there will continue to be Community Officers, continuing the task of Appleby Local Action Planning.
- The Boundary Commission's report recently published, which is reviewing the Parliamentary Constituencies has a proposal for a Kendal-based seat, named Westmorland & Lonsdale, extending from Kirkby Thore to Grange and the Pennines to Windermere and a Penrith-based seat named Penrith & Solway extending to Maryport. There is to be a further round of consultations before these proposals are finalised.

District Council Report:

The District Council Report from Cllr Connell was received and noted. Cllr Connell reported that:

- Eden District Council's Cabinet Meeting was held in Appleby Cricket Club pavilion last week and a small group of Appleby Councillors met with the Cabinet members beforehand for a private meeting. Cllr Hayes commented that he felt the meeting had been very useful. Issues discussed included car parking arrangements during the EA work, the Heritage Centre, maintenance of the 400+ bollards and Butts shelters, the playground and the future devolution of services.
- The Cabinet meeting subsequently confirmed in the public session, that a grant of £75,000 from EDC's Inspiring Eden Fund had been awarded to Newton Rigg Ltd, to help facilitate the establishment of a learning and skills centre in part of the former Appleby Heritage Centre, with an initial focus on mechanical engineering.
- Following extensive work carried out on the football pitch, the ongoing problems with the playing surface have hopefully been resolved and the metal caging has been removed, restoring public access to the field.
- Work on the reconstruction of Voreda House is due to be completed in March 2023. Designed to be energy efficient and meet modern office requirements, Voreda House will become the property of Westmorland & Furness Council in April 2023, and it is likely that the new unitary authority will base some of its activities there.
- A consultancy firm has now been appointed to conduct an independent examination into the feasibility of the Horse Fair becoming a managed ticketed event. As yet no timeframe for when this will be carried out has been announced.

C5/11/22 Police Report

There was no police report this month as PCSO Sally Ballantyne has been on holiday.

C6/11/22 Chair/Mayor's Report

The Mayor's Report was received and noted. Cllr Hayes reported that:

- He had carried out two live interviews for BBC Radio Cumbria – one on the topic of 'winter flood preparations' and one about our Moot Hall coming off the Heritage at Risk Register, which was also covered by a feature on Border News and featured in the Herald. He had also carried out two television interviews, one BBC Look North and one ITV Border – both touching on flood resilience and COP27.
- Along with other Councillors, Cllr Hayes attended a gathering outside the Moot Hall on Friday, 11th November for the Remembrance Commemoration with Rev Roger Collinson saying a few words and Kath Wignall playing the Last Post. This was followed on Sunday, 13th November by the Remembrance Sunday Parade. This year we saw a great turnout for the parade and were joined by Alan McViety, Cumbria's High Sheriff and MP Dr Neil Hudson. Our thanks to them both for choosing to pay their respects in Appleby and to everyone who made the day possible, especially all the representatives from the British Legion and uniformed services.

C7/11/22 Clerk's Report

- The half-year Interim Audit was carried out on 11 November, which reported that the Council's control systems are efficient and effective and give the appropriate level of confidence, and that the financial statements and reports reflect a true and accurate account of the Council's finance and governance records.
- Auditor also noted that the 2021-2022 AGAR the External Auditor confirmed that the Council was fully compliant with all statutory obligations under the Accounts and Audit Regulations.
- A progress meeting for Phase 2 of the Cloisters was held today, which reported that the repair work will be completed on schedule and we hope the scaffolding will be down by around 9th December.
- Crosby Grainger and Aura have at last confirmed that they will re-visit the Moot Hall to investigate the issues with the South elevation. Crosby Grainger have this morning carried out an inspection and will issue a report detailing the issues with recommendations as to how these can be resolved.
- The Council's website has had a re-vamp, improving the navigation and design of the site.
- A grant application has been submitted to Cumbria Community Fund to open the Supper Room as a Warm Spot one day a week over the winter, serving hot drinks, soup and social activities.

C8/11/22 Outside Body Reports

There were no outside body reports.

C9/11/22 Schedule of Payments

It was **RESOLVED** that the Chairman be authorised to sign the schedule of payments for the month of October, totalling **£91,922.94**. This figure includes the payment to DecUK for the East Cloisters building work, employee salaries and purchases; and is inclusive of VAT.

Cllr Hayes

C10/11/22 Councillors Reports and Items for Future Agendas

- Cllr Anderton wanted to record the amazing work carried out by members of ACAT to get all the Christmas lights ready for Friday's town light switch on. Shops and cafes in town will be staying open later on Friday evening.

C11/11/22 Dates of the Next Meeting and important additional dates

Councillors noted that the next Ordinary **Meeting of the Council** will be held at the **Moot Hall** on **Wednesday 21st December 2022 at 7pm**.

Full Council

There being no further business, Part 1 of the meeting closed at 8.00pm.

Rev Roger Collinson (Mayor's Chaplain), Andrew Keough (Herald), David Johnson (Mace Bearer) left the meeting.

PART TWO – PRIVATE SESSION

Closed to members of the public.

There being no further business, Part 2 of the meeting closed at 8.06pm.

AT THE COUNCIL MEETING ON: **WEDNESDAY 21st DECEMBER 2022**
THE MAYOR WAS AUTHORISED BY THE COUNCIL TO SIGN THESE MINUTES TO
CONFIRM THEIR BEING AN ACCURATE RECORD: