

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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## APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD ON WEDNESDAY 20<sup>TH</sup> APRIL 2022 at 7.00pm The Supper Room, Public Hall, Appleby.

### Present:

|               |               |                 |
|---------------|---------------|-----------------|
| Mayor:        | Cllr Hayes    | Cllr Dougherty  |
| Deputy Mayor: | Cllr Chalmers | Cllr Kemp       |
| Councillors:  | Cllr Anderton | Cllr Pape       |
|               | Cllr Connell  | Cllr Rooke      |
|               | Cllr Curley   | Cllr Stephenson |
|               | Cllr Davidson | Cllr T Wignall  |

### Also, in attendance:

Sue Gilbertson Town Clerk, Emma Simpson Clerk's Assistant, Cllr Karen Greenwood EDC, David Johnston Mace Bearer, Rev Roger Collinson Mayor's Chaplain, 1 MOP John Hall

### PART ONE

Rev Roger Collinson led the Council in prayer.

#### C1/04/22 Apologies for Absence

Apologies received and accepted from Cllr H Potts. Long-term absence noted for Cllr F Potts.

The Clerk informed the Council that Cllr Kate Wignall had resigned from post. The council thanked her for the work she has done while a Councillor.

#### C2/04/22 Declarations of Interest

Cllr Connell declared a personal interest in any items on the agenda that relate to Cumbria County Council and Eden District Council.

#### C3/04/22 Minutes

##### Council:

It was **RESOLVED** to authorise the Chairman of the meeting to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 23<sup>rd</sup> March 2022** as a true and accurate record and the Council to approve any resolutions. Recommendations and resolutions approved unanimously.

##### Committees:

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 11<sup>th</sup> April 2022** as a true and accurate record and the Council to approve any recommendations. Recommendations and resolutions approved unanimously.

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Planning & General-Purpose Committee** held on **Monday 11<sup>th</sup> April 2022** as a true and accurate record and the Council to approve any recommendations. Recommendations and resolutions approved unanimously.

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Property Committee** held on **Monday 11<sup>th</sup> April 2022** as a true and accurate record and the Council to approve any recommendations. Recommendations and resolutions approved unanimously.

#### 04/04/22 Public Participation

##### (a) Questions to be received from the public

The Police Report was noted. Cllr Anderton led a thanks for PCSO Sally Ewbank, who was very visible in the town.

A member of the public, Mr John Hall, raised concerns that the new dualling plans for the A66 do not include a direct westbound slip road from Appleby onto the new A66, meaning westbound traffic from Appleby would be required to go along the current A66 road to access the westbound A66 dual carriageway at Powis Road end. Cllr Stephenson assured Mr Hall that the Council had made

### ACTION

Clerk

Clerk

Cllr Hayes

Cllr Chalmers

Cllr T Wignall

Cllr Anderton

representation to Highways England regarding the new plans highlighting some concerns that had been raised by residents.

Mr Hall also expressed concerns regarding the proposed housing plans on Station Road and specifically in relation to the width of the narrow road. Cllr Stephenson again assured Mr Hall that this had been raised as an issue when the planning application had been originally submitted. Cllr Connell highlighted the road would be a highways issue, but that the road was clearly unsuitable to cope with an increase in traffic and that he was confident this would be addressed when the development progressed further. Council will keep a 'watching eye' on this development.

#### **(b) County and District Councillors Report**

It was **RESOLVED** to receive and note Cllr Connell's report on behalf of Cumbria County Council. Cllr Connell noted that there may be some amendments to the Battlebarrow lighting scheme and that following an inspection by Cumbria County Council, work would be carried out at Holme Farm river path to repair damages.

It was **RESOLVED** to receive and note Cllr Connell's report on behalf of Eden District Council. Cllr Stephenson noted the repairs to bollards and asked whether any more work was going to be carried out on them. The Clerk informed Council that Appleby Smarter had begun work on painting them, although this may take some time since the majority of the bollards needed some attention. Cllr Greenwood commented that the issue to date has been that there was no budget allocated to maintain or replace the bollards, but that they have now been brought to the attention of the relevant department within EDC.

#### **C5/04/22 Doomgate Culvert – Environment Agency**

Cllr Hayes reported that following the meeting with the Environment Agency on 14<sup>th</sup> April, the timescales for carrying out the Doomgate Culvert project are likely to be extended from the original 6 months, although at this stage no definitive project timings were known. Cllr Curley raised concerns about the apparent vagueness of the project timeline and after further discussion it was agreed that the Environment Agency be asked to attend a future Planning Committee meeting. Cllr Chalmers suggested we ask them to clarify a number of issues with the project, including timescales, the scope of the project, the business case, traffic management plans and car parking.

Clerk

#### **C6/04/22 Appleby Conservation Area Appraisal and Management Plan**

The Clerk reported that the Appleby Conservation Area has now been officially adopted. Full information including the Conservation area plan and the Appraisal and Management Plan is published on EDC's website. Cllr Chalmers asked if it was known when residents affected by the extended conservation plan would be notified. The Clerk reported that she had been informed that residents would be informed in due course. The Clerk will contact EDC's Conservation Officer to find out when letters would be sent to residents.

#### **C7/04/22 Mayor's Report**

It was **RESOLVED** to receive and note the Mayor's report. The Mayor reported that the Civic Service will be taking place on Sunday, 8<sup>th</sup> May, and requested all Councillors be gowned and ready to march into St Lawrence's Church at 10.15am. The Mayor thanked his two Mayoresses, Rebecca Page and Mary MacKenzie for their hard work over the past two years and that he was delighted to announce that his new Mayoress for the coming year will be Karen Greenwood. Cllr Greenwood thanked Cllr Hayes and said it would be an honour to work alongside him.

#### **C8/04/22 Clerk's Report**

It was **RESOLVED** to receive and note the Clerk's report. The Clerk reported that the scaffolding on the Moot Hall is due to start coming down on Monday, 25<sup>th</sup> April and following this the remaining snagging items will be completed. The aim is to have the Council Chamber moved back in ahead of Mayor Making on Wednesday, 4<sup>th</sup> May, followed by the TIC and Clerk's Office.

The Clerk reported that the Invitation to Tender for the repair work for the Cloisters has been sent to a number of contractors, with the closing date of 9<sup>th</sup> May and with a project completion date of end of August. Although the HAZ Project is officially complete, the information boards and maps, benches, and fingerposts are still to be installed. There will be an official HAZ Celebration Event on Wed, 6<sup>th</sup> July.

Some cleaning and painting has been carried out to the seating area in the Cloisters by Appleby Smarter and Nigel Altham, which has considerably tidied the area up. Cllr Chalmers asked whether the Market Arcade and the Cloisters could have a regular cleaning programme to help maintain their appearance. The Clerk reported that she planned to ask Urbaser who have the contractor to clean the Market Arcade Toilets to add this onto their cleaning schedule.

Clerk

#### **C9/04/22 OUTSIDE Bodies Reports**

There were no Outside Body reports for this meeting.

**C10/04/22 Schedule of Payments**

It was **RESOLVED** that the Chairman be authorised to sign the schedule of payments for the month of March 2022, totalling **£83,747.67**. This figure includes two payments to Aura for Moot Hall Valuations 6 and 7 and professional fees for Cavendish Bloor and Crosby Granger, employee salaries and purchases and includes all VAT.

**C11/04/22 Councillors' Reports and Items for Future Agendas**

- Cllr Hayes requested Sgt Amanda McKirdy be asked to return to the next Full Council meeting to give a report on pre-Appleby Horse Fair arrangements.
- Cllr Anderton asked for an overview of the Queen's Jubilee plans after the resignation of Cllr K Wignall

**C12/04/22 Date of Next Meeting and important additional dates.**

Councillors noted that the next Ordinary **Meeting of the Council** will be held in the Moot Hall on **Wednesday, 25<sup>th</sup> May at 7pm**.

All below dates were noted. Cllr Hayes encouraged all Councillors to attend the Town Meeting so that any concerns raised by residents can be heard.

- **Appleby Town Meeting** is to be held on **Wednesday 27<sup>th</sup> April at 7pm** in the Public Hall.
- **Appleby Town Council Annual Meeting and Mayor Making** is to be held on **Wednesday, 4<sup>th</sup> May at 12 noon** in the Moot Hall followed by lunch in the Public Hall.
- **Local Elections** are taking place on **Thursday, 5<sup>th</sup> May**, with the polling station being located in the Public Hall.
- **The Civic Service** is taking place on **Sunday, 8<sup>th</sup> May at 10.45am** at St Lawrences Church.
- **The Official Opening of the Moot Hall** is to be held on **Wednesday, 6<sup>th</sup> July**.

**There being no further business the meeting closed at 20.16**

**Private Session PART 2 –**

**There were no agenda items to be considered in Part 2.**

AT THE COUNCIL MEETING ON: **WEDNESDAY, 25<sup>th</sup> May 2022**  
 THE MAYOR WAS AUTHORISED BY  
 THE COUNCIL TO SIGN THESE MINUTES TO  
 CONFIRM THEIR BEING AN ACCURATE RECORD:

\_\_\_\_\_  
 CC Full Council